



## **Chief Administrative Officer**

The Township of The Archipelago, a geographically unique municipality, encompassing a large part of the 30,000 islands stretching outwards from along the shore of Georgian Bay, is seeking an experienced professional as its CAO. With offices in Parry Sound, the Township serves a permanent population of less than 600, with the vast majority of its 2700 households being seasonal properties.

He or she will work with a talented senior management team and a largely non-resident but engaged Council to manage the day to day affairs of the municipality and advise the Council on policy, strategy and intergovernmental issues.

The preferred candidate will have an appropriate combination of post-secondary education and management experience, probably in the municipal field. It will include significant experience in a managerial role demonstrating effective leadership of staff, and knowledge of the types of challenges and opportunities facing the Township and its constituents. He or she will be an effective communicator in a variety of settings and possess strong interpersonal skills.

The Archipelago offers a comprehensive and competitive salary and benefits package and is known as an employer of choice.

### **How to Apply**

Qualified applicants are invited to submit their questions and applications no later than 4:00 P.M. Wednesday October 18, 2017 to: N.G.Bellchamber & Assoc. at [nigel@bellchamber.net](mailto:nigel@bellchamber.net)

The Township of The Archipelago is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. We thank all applicants for their interest and only those individuals selected for an interview will be contacted. Information is collected solely for the purpose of job selection under the provisions of the Municipal Freedom of Information and Protection of Privacy Act.